

Specialty Training Group

Terms of Reference for enhanced group during COVID-19 response

Purpose

To oversee PHE's role as an Education Provider for the delivery of national Specialty Training placements during COVID-19. This includes:

- Co-ordinating and overseeing trainee placements within the national COVID cells, including HR and PHE's responsibilities as an (honorary) employer
- Liaising with the trainee's primary training location and educational supervisor
- Liaison with the COVID-19 People Cell
- Ensuring appropriate processes and systems are in place for safe delivery of this service (such as honorary contracts for trainees, and accreditation of training placements and Educational Supervisors)
- Ensuring appropriate processes and systems are in place for national equity of access
- Monitoring quality of the training offer across PHE
- Monitoring equity of the training offer across Regions and Directorates
- Advising PHE where changes are needed (e.g. payments for extra work)
- Raising issues and concerns to PHE as required

This is supported by COVID-19: Public Health registrar training opportunities guiding principles [RR doc].

Accountability

The group will be convened by Workforce Development but be accountable to

- Dr Judy Curson, DD Workforce Development, via Dr David Chappel; and
- Dr Yvonne Doyle, Medical Director, via Dr Ruth Ruggles

The group will report to People Directorate SLT and RPG if needed.

Scope

Covers all specialties, all England and all routes to specialist registration (CCT, CESR, portfolio, etc).

Internal Links

- All COVID-19 Cell leads
- Resourcing Cell (People Cell)
- Dental PH Training group
- Microbiology and related specialties specialty training committee
- Educational Leaders group
- Medical Directorate

- Human Resources
- Local Negotiating Committee
- HPT Training Leads Group
- PHE staff with external Educational roles: TPDs, Heads of School (HoS) and National Recruitment Selectors
- PHE staff who are Educational Supervisors, Clinical Supervisors or Project Supervisors

External Links

- HEE Training programmes (TPDs, HoS)
- FPH
- Regulators (GMC, GDC, UKPHR)

Membership

Representatives of the main directorates who deliver specialty training and of linked groups:

People Directorate	David Chappel Hannah Burn	Chair Administrator
Places and Regions	Yvonne Young Suzi Coles	
Health Improvement	John Battersby	Health Intelligence
	Kate Jones	Dental Public Health
HPMD	Ruth Ruggles	Links to: <ul style="list-style-type: none"> • Medical directorate • HP&MD L&D Group • PHE Quality Programme Learning from Practice & Training, Education & development (TED) components
	Renu Bindra	Guidance Cell
	David Leeman	Specialist Registrar

Meetings

To meet weekly via Skype. Action notes only.